

SAND HILL RIVER WATERSHED DISTRICT

October 2, 2007 Meeting Minutes

- 1. Attendance:** Chairman Roger Hanson called the October 2, 2007 meeting to order at 8:08 a.m. at the District Office. Other managers present were Bill Brekke, Stuart Christian, and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, and Lawrence Woodbury-Houston Engineering.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Vig to approve the agenda, **Seconded** by Manager Brekke, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on September 11, 2007, **Seconded** by Manager Vig, **Carried**.
- 4. Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for September, **Seconded** by Manager Vig, **Carried**.

A **Motion** was made by Manager Christian to approve and pay bills **Seconded** by Manager Vig, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Project # 20/Polk County # 46: Woodbury presented change order # 2 which added 398 feet of 36" CMP, 6 36" flap gates, and a pipe disposal fee. A **Motion** was made by Manager Christian approving change order # 2, **Seconded** by Manager Vig, **Carried**. The contractor has requested change order # 3 requesting more time to complete the project without penalty and has proposed the completion date of October 31, 2007. The Managers concurred that Zavoral Construction has maintained a good work ethic throughout the project. Woodbury recommended approving the change order. A **Motion** was made by Manager Vig authorizing change order # 3 requesting additional time to complete the project, **Seconded** by Manager Brekke, **Carried**.

A **Motion** was made by Manager Christian approving pay request # 4 in the amount of \$159,847.78, **Seconded** by Manager Brekke, **Carried**.

Zone 1 Impaired Water Request: The Sand Hill has an opportunity to list the lower portion in Zone 1 from Kittleson Creek on down as impaired water due to turbidity. An impaired water classification can help justify future projects upstream and can help motivate outside money from other agencies for future projects. This classification can also hinder the possibility of projects upstream, depending on the project. Woodbury did not have a recommendation for the District as future projects are unforeseen. The board will not take action on this matter at this time until more information is available.

Project # 17: The County would like to close the project out and has requested the districts help in solving the disagreement with the sub contractor Nelson Bros. who were hired by Kern and Tabery. Wilkens will contact Kern and Tabery to see what steps could be taken to resolve the issue.

6. Dan's Monthly Report:

RRWMB: The RRWMB met in TRF on September 19th in TRF. The next meeting is scheduled on October 16 in Wheaton.

Fish Passage: The district is exploring options for laying a strip of asphalt on the Beltrami site as one way to smooth out the rip rap on the approaches. The engineer will also explore other options.

Union Lake Erosion Control Project: Wilkens showed a map displaying boundary lines and ownership of the properties involved in the erosion site. Wilkens will confer with Adam Woltjer, SWCD, to confirm the CRP boundary lines. Wilkens will then work towards procuring the easements and land purchase.

PC # 44/Section 35 Onstad: Wilkens is gathering cost estimates and will schedule a meeting with landowners.

Boundary Issue in Section 23 of Russia Twp: The project is almost complete. The spoil bank will be worked and the disturbed areas will be seeded. Photos were displayed for the managers.

Project # 20/Polk County # 46: The final inspection was held with the contractor on Friday September 28, 2007.

Spraying: The cattail spraying appears to be done. Wilkens has not received a report or bill for helicopter or ground spraying yet.

Overall Plan: The meeting for zone 4 is scheduled for November 15th in Fosston. Vig suggested the Legion or the Stadium for a meeting place.

Spokely Drainage: Brekke expressed concern from local landowners who have complaints of being flooded in the area. The landowners are concerned that Spokely's do not have intentions of correcting the issue as advised. Hanson suggested offering the concerned landowners an option for petitioning for a ditch improvement and adding laterals and extensions. The concerned landowners should also be directed to MPCA and DNR as this is a protected water. The current county ditch ends at Polk County Hwy 1, and the watershed does not have jurisdiction.

7. **Permits:** Two permits were brought before the board. A **Motion** was made by Manager Vig approving the following permits, **Seconded** by Manager Christian, **Carried**.

2007 – 19 Don Drydahl- Install culvert on south side of shed. Section 4 - Rosebud Twp

2007 - 20 Extend permit # 2003-31 Request an extension of one year.

9. **Adjournment:** The next regular meeting of the SHRWD will be at **8 a.m. on Tuesday, November 13, 2007.** PLEASE NOTE THE DATE CHANGE DUE TO ELECTION DAY. As there was no further business to come before the board, a **Motion** was made by Manager Vig to adjourn the meeting at 9:47 a.m., **Seconded** by Manager Brekke, **Carried**.

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant